



Alcoholic Beverage Policy

Adopted June 2023.

The use of alcoholic beverages is prohibited unless specifically authorized by the Calloway County Public Library administration for facility events. The reservation request process must be initiated at least 90 days prior to any such event.

Compliance with the requirements of all applicable state and local licensing authorities must be demonstrated.

The applicant shall procure and maintain insurance against claims for injury to persons or damage to property that may arise from or in connection with the use of the Meeting Room. Insurance coverage shall have limits of liability, not less than \$1,000,000 each occurrence with a \$1,000,000 aggregate. An umbrella and/or excess liability policy may be used to meet the minimum liability requirements. Proof of insurance shall be given to the library upon request. The insurance policy must name Calloway County Public Library and its Board of Trustees as co-insureds.

All applicants intending to dispense or otherwise make alcoholic beverages available shall provide a bartender or other person who is not part of the event or function to dispense alcoholic beverages, and this person shall be TIPS trained and certified by a local law enforcement agency.

Terms and Conditions:

1. Permission to serve alcoholic beverages on library premises must be approved by the Calloway County Public Library administration for facility events and be for a designated area only.
2. During regular library hours, the serving of alcoholic beverages is not permitted.
3. Alcohol is not permitted at youth activity events or at public hearings, nor may alcohol be served to minors.
4. The serving of alcoholic beverages is permitted in the meeting rooms and lobby area only.



5. No leftover food or beverages may be left on library premises.
6. The applicant is responsible for all additional maintenance and personnel costs resulting from the use of alcoholic beverages.